

Hello [STUDENT],

Please read this entire letter as it contains important information regarding this iPad, password information, and details about how to unlock all of the apps you have been assigned.

Student Responsibilities:

- Bring the fully charged iPad to school every day. You are still responsible for your school work even if your iPad is not charged.
- Keep the iPad with you or within your sight at all times.
- Do not let anyone use the iPad other than your parents or guardians.
- Adhere to SBUnified's Acceptable Use Policy (AUP) at all times.

General Care:

- Do not do anything to the iPad that will permanently alter it in any way.
- Do not remove any serial numbers or identification placed on the iPad.
- Keep the iPad and case clean and free from markings and other damage.

Carrying the iPad:

- Transport the iPad in the iPad case provided by SBUnified.
- Do not remove the SBUnified provided case.

Screen Care:

- Clean the screen with a soft, dry anti-static cloth or with a screen cleaner designed specifically for LCD type screens only.

Damaged, lost, or stolen iPads must be reported to immediately to the district's Educational Technology Services (ETS) department by sending an email to support@sbunified.org, from your @my.sbunified.org email address, or by calling 805-963-4338 ext. 4357.

Your username is:

Your password is:

You will use these credentials to log into Google Docs, NEO, WiFi, and other district systems. You can use this password or change it by visiting <https://password.sbunified.org>

Your iPad currently has only one app on it called techEQUITY. In order to unlock the other apps on your iPad you must launch the techEQUITY app, login, and complete a digital citizenship webinar. Once you have completed the webinar, your default apps will appear within 5 to 10 minutes. You may download additional apps by using the Self Service app.

If you have any problems with your iPad you can get help by sending an email to support@sbunified.org, from your @my.sbunified.org email address, or by calling 805-963-4338 ext. 4357.